



MEETING: COTA BOARD OF TRUSTEES

DATE: WEDNESDAY, MARCH 30, 2022

TIME: 9:00 AM – 10:30 AM

LOCATION: COTA MCKINLEY FACILITY – ROOMS 1034/1035

MEETING MINUTES

1. CALL TO ORDER

Chair Treneff called the March 30, 2022 Meeting of the COTA Board of Trustees to order at 9:03 AM.

2. ROLL CALL

Board Members Present

Craig Treneff, Chair
Marlon Moore, Vice Chair
Jennifer Gallagher
Doug McCollough
Sean Mentel
Tim Skinner
Trudy Bartley

Board Members Absent

Steve Gladman
Julie Colley
Julie Sloat
Kumi Walker

3. APPROVAL OF BOARD OF TRUSTEES MEETING MINUTES

Trustee Skinner motioned to approve the January 26, 2022 Board of Trustees Meeting Minutes. Trustee McCollough seconded the motion. Motion carries.

Trustee Moore motioned to approve the March 4, 2022 Special Meeting of the COTA Board of Trustees Minutes. Trustee Gallagher seconded the motion. Motion carries.

4. COMMENTS OR STATEMENTS FROM THE PUBLIC

Mr. Walter Hardy addressed the Board and expressed concern over the lack of COTA service after 10:00 PM.





Mr. Joseph Glandorf and Mr. Yousef Munir representing Sunrise Columbus addressed the Board on the goals of Sunrise Columbus, concerns regarding COTA fares and route frequency.

5. PRESIDENT'S REMARKS

President Pinkerton reflected on the first quarter of 2022 in her remarks to the Board. She commending Trustees Gladman, Landino, Sloat and Walker for their service to the Board. President Pinkerton also addressed LinkUS, the Bipartisan Infrastructure Law, recent coverage in the Columbus Dispatch and federal government affairs activities.

6. GOVERNANCE COMMITTEE REPORT – CRAIG TRENEFF, CHAIR

The Governance Committee met on Thursday, March 17 where they heard committee reports from the committee chairs, as well as reviewed the Resolutions that were brought forth to the full Board. Chair Treneff and Christina Wendell, Chief Legal/General Counsel, reviewed the following resolutions.

- RESOLUTION 2022-21 – AMENDING AND RESTATING THE BOARD GOVERNANCE GUIDELINES

Trustee Moore motioned to approve Resolution 2022-21 Amending and Restating the Board Governance Guidelines. Trustee Skinner seconded the motion. Motion carries.

- RESOLUTION 2022-22 – AMENDING AND RESTATING THE ETHICS POLICY

Trustee McCollough motioned to approve Resolution 2022-22 Amending and Restating the Ethics Policy. Trustee Skinner seconded the motion. Motion carries.

7. EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE REPORT – JENNIFER GALLAGHER, INTERIM CHAIR

The External Stakeholder Relations Committee did not meet in March so there was no report.

8. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – JOSHUA TRAENKLE, DIRECTOR, SUPPLY MANAGEMENT

The Performance Monitoring/ Audit Committee met on Wednesday, March 16, 2022. Angel Mumma, Chief Financial Officer, provided an update on the unaudited financials through January 2022. Angel's report stated that COTA continues to be in a strong financial position reflecting a cash balance of \$319.4 million, as of January 31, 2022, and a reserve level of over 164% of the budgeted expenditures for the year.

In the report on ridership, Angel detailed how COTA's Year-to-date ridership through February totaled 1,318, 922 boardings which is a 7.5% or 91,738 increase in boardings over 2021. This level of ridership represents a 2.5% or 34,048 decrease over the ridership budgeted for the year.





Operating revenue through January 31, 2022 totaled \$13 million which represents 9% of the year's annual revenue projection. Operating revenue, generated by passenger fares totaled approximately \$585,000. This amount is approximately \$110,000 more than received in January 2021.

Additionally, Sales tax revenue continues to perform strong. Receipts through January totaled \$13.6 million, a 13.4% or \$1.6 million increase over the 2022 budget and a 19% or nearly \$2.2 million increase over 2021 receipts through the same period.

9. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – MARLON MOORE, CHAIR

The Strategic and Operational Planning Committee met on Wednesday, March 9th. Kim Sharp, Sr. Director, Development, presented on Service Planning and Responsiveness. Kim noted that COTA monitors, reviews and adjusts the fixed route system every January, May and September. The Planning team considers items like, labor availability, stakeholder and public feedback and local and regional planning and development. In 2022, service adjustments will focus on improving service reliability and minimizing adverse service impacts caused by the ongoing COVID-19 pandemic. Kim also noted COTA service returning for Red, White and Boom, Bus it to the Buckeyes and AirConnect for select events.

Christina Wendell, Chief Legal/General Counsel, presented on the Risk Assessment Transformation. The Legal Division created the Strategic Response Specialists Team, who are change agents within the community to increase safety and security while serving vulnerable populations and proactively addressing issues including unhoused people, substance abuse and mental health. This team will address vulnerable populations with compassion and dignity, proactively monitor/ride high ridership lines and have a physical presence at park and rides, transit centers, stops and shelters. They will also partner with the Safe and Secure COTA For All task force. Christina noted this team has received specialized training including accident investigations, public records requests, active shooter training and human trafficking training. The team already has aligned itself through strategic partnerships with Mt. Carmel, Capital Crossroads, ADAMH and many others.

10. CONSENT AGENDA

Trustee Moore motioned to approve the following resolutions on the Consent Agenda. Trustee Skinner seconded the motion. Motion carries.

- RESOLUTION 2022-24 – AUTHORIZING REVISIONS TO COTA'S ENERGY PRICE RISK MANAGEMENT POLICY
- RESOLUTION 2022-25 – AUTHORIZING COTA TO ESTABLISH A FUTURES ACCOUNT WITH R.J. O'BRIEN & ASSOCIATES, LLC (FUEL HEDGING)
- RESOLUTION 2022-26 – AUTHORIZING AN AGREEMENT WITH THE CITY OF GROVE CITY FOR THE CONTINUATION OF THE COTA PLUS OPERATING ZONE





- RESOLUTION 2022-27 – AUTHORIZING A REVISED FARE STRUCTRE
- RESOLUTION 2022-28 – AUTHORIZING A REVISED MEMORANDUM OF UNDERSTANDING WITH THE CAPITAL CROSSROADS SPECIAL IMPROVEMENT DISTRICT AND THE MID-OHIO REGIONAL PLANNING COMMISSION FOR THE CONTINUATION OF THE DOWNTOWN C-PASS PROGRAM
- RESOLUTION 2022-30 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH AVAAP USA, LLC FOR BENEFITS OPTIMIZATION SERVICES
- RESOLUTION 2022-31 – AUTHORIZING CONTRACTS WITH LEVEL D&I FOR TEMPORARY INNOVATION PERSONNEL SERVICES
- RESOLUTION 2022-32 – AUTHORIZING CONTRACTS WITH AND REVEL IT FOR TEMPORARY INNOVATION PERSONNEL SERVICES
- RESOLUTION 2022-33 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH VERNOVIS, LTD. FOR INFORMATION TECHNOLOGY (CYBERSECURITY) CONSULTING SERVICES
- RESOLUTION 2022-34 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH DATA. WORLD, INC. FOR THE RENEWAL OF DATA CATALOGING AND SUPPORT SERVICES
- RESOLUTION 2022-35– AUTHORIZING A CONTRACT WITH GENFARE FOR THE RENEWAL OF SAAS SERVICES FOR GENFARE LINK MODULES FOR 2022-2023
- RESOLUTION 2022-36 – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT, LLC FOR THE RENEWAL OF SPLUNK ENTERPRISE TERM LICENSES AND SUPPORT
- RESOLUTION 2022-37 – AMENDING RESOLUTION NO. 2022-18, AUTHORIZING A CAPITAL LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT, INC. FOR FOUR (4) 2022 FORD F-550 VEHICLES WITH SERVICE BODIES
- RESOLUTION 2022-38 – AUTHORIZING A CONTRACT WITH AFTERMARKET PARTS FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-39 – AUTHORIZING A CONTRACT WITH MUNCIE TRANSIT SUPPLY FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-40 – AUTHORIZING A CONTRACT WITH CROSSLINE SUPPLY LLC FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES





- RESOLUTION 2022-41 – AUTHORIZING A CONTRACT WITH COLONIAL EQUIPMENT COMPANY FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-42 – AUTHORIZING A CONTRACT WITH DLR DISTRIBUTORS, INC. FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-43 – AUTHORIZING A CONTRACT WITH D&W DIESEL, INC. FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-44 – AUTHORIZING A CONTRACT WITH GILLIG LLC FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-45 – AUTHORIZING A CONTRACT WITH KIRK’S AUTOMOTIVE INC FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-46 – AUTHORIZING A CONTRACT WITH RUSH TRUCK CENTERS OF OHIO FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-47 – AUTHORIZING A CONTRACT WITH TRANSPORT SPECIALISTS, INC. FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-48 – AUTHORIZING A CONTRACT WITH CUMMINS SALES AND SERVICE FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-49 – AUTHORIZING A CONTRACT WITH CBM US INC. FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
- RESOLUTION 2022-50 – AUTHORIZING A CONTRACT WITH VEHICLE MAINTENANCE PROGRAM, INC. FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES

11. OTHER BUSINESS

- RESOLUTION 2022-51 – COMMENDING AMY M. LANDINO

Trustee Moore motioned to approve Resolution 2022-51 Commending Amy M. Landino. Trustee McCollough seconded the motion. Motion carries.

- RESOLUTION 2022-52 – COMMENDING STEVEN D. GLADMAN

Trustee Bartley motioned to approve Resolution 2022-52 Commending Steven D. Gladman. Trustee McCollough seconded the motion. Motion carries.

- RESOLUTION 2022-53 – COMMENDING KUMI WALKER





Trustee Bartley motioned to approved Resolution 2022-53 Commending Kumi Walker. Trustee Gallagher seconded the motion. Motion carries.

- RESOLUTION 2022-54 – COMMENDING JULIE SLOAT

Trustee Gallagher motioned to approve Resolution 2022-54 Commending Julie Sloat. Trustee McCollough seconded the motion. Motion carries.

12. MEETING CALENDAR

Chair Treneff noted the upcoming May Committee meetings and informed the Board that the May 25 meeting of the Board of Trustees would take place at the COTA Administrative Offices located at 33 N. High St.

13. EXECUTIVE SESSION

Trustee Moore motioned to enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Trustee Skinner seconded the motion.

The motion was approved by Chair Treneff, Vice Chair Moore, and Trustees Bartley, Gallagher, McCollough, Mentel and Skinner via a roll call vote.

The Board of Trustees entered Executive Session at 9:34 AM.

The Board of Trustees exited Executive Session at 9:56 AM.

14. NEW BUSINESS

- RESOLUTION 2022-23 - AUTHORIZING COMPENSATION FOR THE PRESIDENT CEO OF THE CENTRAL OHIO TRANSIT AUTHORITY

Trustee Moore motioned to approve Resolution 2022-23 Authorizing Compensation for the President/CEO of the Central Ohio Transit Authority. Trustee McCollough seconded the motion. Motion carries.

15. ADJOURNMENT

Trustee McCollough motioned to adjourn the March 30, 2022 Board of Trustees meeting. Trustee Moore seconded the motion. The meeting adjourned at 10:07 AM.

Adopted: _____ May 25, 2022





Signed: DocuSigned by:
Craig Treneff
525D18CA8C28420...
Chair, Board of Trustees

Attest: DocuSigned by:
Joanna M. Pinkerton
7454ADB3E0E6470...
President/CEO

Prepared by CLB and GSW

